**2021 Annual General Meeting of the CBCA (Qld Branch) Inc.**

**Saturday 23rd October 2021 11:00am**

**Moreton Bay College Secondary Library**

**Meeting Minutes**

Meeting opened: 11.10 pm

1. Opening and Welcome. Claire Jackson – Welcome everyone to our CBCA Qld Branch. Introductions all around.
2. Appointments:

Timekeeper (for discussion of motions) - n/a

Parliamentarian (checking of Constitution) Judith Russell - Trish nominates, John seconds. Passed

Scrutineers (Counting of votes) Pauline - Claire nominates, Amanda seconds, Passed.

1. Apologies: Jamie Wells, Sarah Custance, Therese Stafford,
2. Present: Claire Jackson, Trish Buckley, Jenny Stubbs, Amanda Worlley, Judith Russell, John Moffat, Danielle Miller, Pauline MacLeod, Gabrielle Anderson, Jane Peachy
3. Proxy votes: n/a
4. Minutes of Previous AGM (2020) Jenny Stubbs moved and John Seconded that the minutes are a true and accurate account. Passed.
5. Business arising from previous minutes. None.
6. President’s Report Claire Jackson – Referring to her report. Highlight – Book Week Dinner. Lots of compliments. Trish’s life membership another highlight. Just this week Claire and Trish at Government House to farewell the out-going governor. He thanked us all. Moved by Claire, seconded by Judith, passed.
7. **Treasurer’s Report** - Amanda Worlley Strong financial outcome. Same system of using TryBooking and direct deposit to take payments. Flagging that we will probably have less monies coming in due to less merchandise sales. Amanda moved that her report be accepted, seconded by John, passed.
8. Other Reports (BILBY, Community Projects, Merchandise, Website, Newsletter, Readers Cup, Social Media Outlets)

**Reader’s cup** – Jenny – all regional comps able to go ahead smoothly, except for the 9/10 Bris West. More teams. Not as much trouble registering this year. With the state final online, we ran zoom authors which were very well received. Posted out all the trophies and book prizes. Have already started the book selection process for 2021. Jenny moved her report be accepted, Seconded by Danielle, Passed.

**Kay Throssell Community Projects** – Judith – Judith did some networking at future libraries yesterday. Bought 262 books + 69 from our coffers and 203 books donated. Wellington Point SHS street library Nov 2020. Organisations – Youth Plus Flexi schools. 20 books went to adult section of Ronald McDonald House. Jenny Stubbs and Judith donated pre-loved books to street library. Other donated books from Lyn Linning, Margie McKay-Lowndes and Sean Barkley from the Book Warehouse. QPASST provided more culturally diverse books. Youth Detention Education Centre. Life without barriers, hook into books (out of home care) – early childhood books in travelling bookcases. Thanks to John and Shannean Kenny for their help. Judith moved, seconded by Jenny, passed.

**Membership** – carried over 2020 memberships to 2021. Membership will be our primary source of income. Print a membership card?? Usually shop owners trust people if they say they are Members so card not required.

**Merchandise** – Sales comparable but have reduced substantially. Pre-orders. $13500 worth of sales, and $9000 in costs. National looking at pushing all merchandise through the eStore. Amanda moved both these reports be accepted, seconded by Trish, passed

**Newsletter** – Jaime’s newsletter has really been lovely. She is leaving us (to study), Claire moved Jamie’s report, Pauline seconded and passed.

**Social Media** – Numbers are going up. Trish moved the report, seconded by Amanda Passed

**BILBY** – Claire talking to Sarah’s report. Not getting schools to uptake. Need to inject something there. More to talk about at Planning Day. Claire moved and Judith seconded, passed.

1. Submissions (Motions) no motions put forward.
2. Other Business
3. General Election and Appointments 2021/2022

We received no prior nominations, so we take nominations from the floor.

* 1. President - Jenny nominated Claire, Claire accepted, John seconded. No other nominations were presented. Claire was elected unopposed.
	2. Vice President
	3. Secretary - Claire nominated Trish Buckley, Trish accepted. Gabrielle seconded. Trish was elected unopposed.
	4. Treasurer Claire nominated Amanda Worlley. Trish seconded, Amanda elected unapposed
	5. Committee Members – Trish nominated Jenny Stubbs to be a committee member, Jenny accepted. Elected unopposed.

Judith nominated as committee member by Claire, seconded by Pauline. Elected unopposed.

1. Appointment of Auditor for 2021/2022 - Andrew McCormack Accounting moved by Amanda seconded by Jane, passed.
2. Membership Fees for 2022 – with the uncertainty of what we as a Branch can offer them, the decision was made to keep the fees the same.

$65 – corporate member

$45 – personal member

$25 – author/concessional/

**Close of Meeting: 12.10 pm**