



2023-25 CBCA Book of the Year Awards Judge CBCA Application

Position Title: CBCA Book of the Year Judge

Period of Employment: From 1/3/2023 to 29/8/2025

Context of the Position:

The annual CBCA Book of the Year Awards affirm the quality of some of Australia's most creative people and provide a boost to their capacity to devote time to their craft.

Established with the first awards in 1946, the annual CBCA Book of the Year Awards aim to:

- promote quality literature for young Australians;
- support and encourage a wide range of Australian writers and illustrators of children's books and;
- celebrate contributions to Australian children's literature.

The Children's Book Council of Australia receives in excess of 450 entries for the Book of the Year Awards. Volunteer judges demonstrate in-depth knowledge and expertise to select the very best of Australian children's literature.

Role Description:

Summary of Key Responsibilities

Requirements

- Read and report on all books entered in each category for which the judge is responsible.
- Work with their panel to be available for online meetings and face-to-face meetings as determined, to facilitate discussion, reflection and reporting on entries. During these panel meetings the Notable, Shortlisted, Honour and Winner books will be discussed, recommended and selected.
- Be responsible to the CBCA Board.
- Support the vision and mission statements of the CBCA:
 - **Our Vision:** Creating a community that celebrates quality Australian literature for young people.
 - **Our Mission:** We promote and advocate for the sharing of quality literature for young people across Australia. We showcase Australian creators and collaborate widely to foster a love of reading.

Reporting Requirements

- Provide reports and recommendations in line with the requirements as outlined in the CBCA Book of the Year Awards Policy.
- Provide a report on selected Notable and Shortlisted books as required.
- Submit a contribution to the Judges' Report.

Specific Requirements

- Attendance at all judges meetings (virtual), generally monthly, throughout the year and the annual Judges' Conference in February (virtual or in person - TBC), to confirm the Honour and Winner books, the Shortlist and the Notables.
- Work collaboratively with the panel to implement any promotional content in relation to the Notables or Shortlisted books; negotiable attendance at the CBCA Shortlist Announcement and the CBCA Book of the Year Award Announcement, or other such events, as deemed appropriate by the CBCA Board or Branches.
- Maintain confidentiality throughout the judging process.

Person Specification:

Minimum requirements include:

- No vested interest in the Awards.
- Freedom from conflict of interest or association (including non-financial) with a current entry or Awards Committee member.
- Current membership (individual or institution) of a Branch of The Children's Book Council of Australia.
- Current Working With Children Check (or Police Check) as determined by regulations in their State or Territory.

Selection Criteria:

Judges will be selected using the following criteria:

Personal Skills and Abilities

- High level skills in establishing sound, effective and collaborative working relationships.
- Highly developed ability to communicate effectively, both orally and in writing.
- Demonstrated ability to effectively prioritise and manage competing demands to meet deadlines.

Knowledge

- Demonstrated knowledge, and understanding of the field of children's literature.
- Recognised qualifications in the field of children's literature.

- Awareness of illustration techniques and media, visual literacy, design, writing styles and editing as they relate to children's literature.

Experience

- Demonstrated successful experience in using evidence to provide written assessments of children's literature.
- Demonstrated commitment to promoting excellence in Australian children's literature.

Application:

The length of the written application and CV should not exceed 1,500 words.

The application should include the names and contact details of two referees, a photocopy of a current Working with Children Clearance Certificate/Card and a signed Cover Page and Conflict of Interest Statement.

Forms to submit:

1. Application Cover
2. Photocopy of Working with Children Check
3. Curriculum Vitae – including the names and contact details of two referees
4. Signed Written Application addressing the Selection Criteria
5. Conflict of Interest Declaration

Applications should be emailed by **30 November 2022** to the applicant's affiliate branch at its nominated email address:

ACT: info@cbcaact.org.au

NSW: cbcansw@outlook.com

Northern Territory: pmoo3509@bigpond.net.au

Queensland: qld@cbca.org.au

South Australia: sa@cbca.org.au

Tasmania: tas@cbca.org.au

Victoria: vic@cbca.org.au

Western Australia: wa@cbca.org.au